

## AJL Conference Frequently Asked Questions

### How do I register?

This year registration is being handled through the AJL website. Click the “Read More” button on the [Upcoming Conference page](#) for conference information and the “Register Now” button. Clicking on the “Register Now” button will bring you to the Account Login page. **Members planning to attend the full conference must enter their member account login information in order to receive the member conference rates.** The Early Bird full registration rate for members and their spouses/partners (\$325 - a \$40 discount) will be available through **April 19**. After that, the full registration rate for members (\$365) will apply. Because members must login in order to receive the member rate, it is important that member information is up-to-date. **Please review your member profile and update contact information as necessary before registering.** If you have any questions regarding your membership status or your ID and password, please contact **Sheryl Stahl, VP for Membership**, at [sstahl@huc.edu](mailto:sstahl@huc.edu).

Non-members register by continuing as a guest at the Account Login page. Please note that it is more economical for non-members to join AJL and pay the member rate than to register for the conference as a non-member.

### What does Full Registration include?

Full registration includes all sessions as well as Kosher meals, Sunday dinner through Tuesday dinner: Sunday dinner; Monday breakfast and lunch; Tuesday breakfast, lunch, and dinner. This does not include Monday night dinner or Wednesday morning breakfast. A Kosher box meal can be pre-ordered for Monday dinner.

### Are there other registration options besides Full Member Registration?

See **AJL Conference 2016 Registration Ticket Types and Rates** in the Documents section on the Registrationpage for all registration options and fees.

### Am I responsible for any additional fees when paying for the conference?

There are no additional registration fees this year.

### How do I make my payment?

You may pay for the conference with a credit card or by check. Follow the payment instructions when registering. If you would like to pay by check, mail your check made out to 'AJL Conference 2016' to **Kathy Bloch, AJL Treasurer**, The Spertus Institute for Jewish Learning and Leadership, 610 S. Michigan Ave., Chicago, IL 60605. For payment questions, please contact Kathy at [kbloch@spertus.edu](mailto:kbloch@spertus.edu).

### What is the refund policy?

Refund requests must be submitted prior to **May 19** to **Marcie Eskin** at [mjeskin@comcast.net](mailto:mjeskin@comcast.net). **Refund requests before May 19 are subject to a \$36 cancellation fee. After May 19, refund requests are subject to a \$100 cancellation fee.** Refunds will be processed and mailed after **July 15**.

### Are subsidies available to help with the cost of attending the conference?

Information on stipends and scholarships to help with the costs of conference attendance can be found on the [Conference Stipends & Scholarships page](#) of the AJL website. Current membership and full conference registration are required to be eligible for the stipends and scholarships. For questions

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regarding stipends and scholarships, contact **Lenore Bell, Conference Stipends Chair**, at [bell1614@msn.com](mailto:bell1614@msn.com). Members receiving stipends are not subject to the April 19 Early Bird Discount deadline. They should select the *Full Registration AJL Stipend/Scholarship Recipients Only* ticket option.

### **Are there any Kosher restaurants near the hotel?**

There are no restaurants within walking distance of the hotel. Registrants need to take that into consideration when deciding whether or not to order a Kosher box meal for Monday night (note the June 1 order deadline). Kosher box breakfast and lunch options for Wednesday will be announced closer to the conference.

### **Whom should I contact if I have questions?**

For conference and hotel information please contact the **Conference Co-Chairs: Shoshanah Seidman** ([sseidman@northwestern.edu](mailto:sseidman@northwestern.edu)) or **Irene Munster** ([imunster@umd.edu](mailto:imunster@umd.edu)).

For registration information please contact **Marcie Eskin, AJL Conference Registrar**, at [mjeskin@comcast.net](mailto:mjeskin@comcast.net) or 847-926-7903.

For payment questions, please contact **Kathy Bloch, AJL Treasurer**, at [kbloch@spertus.edu](mailto:kbloch@spertus.edu).

For questions regarding membership status or member login information, please contact **Sheryl Stahl, VP for Membership**, at [sstahl@huc.edu](mailto:sstahl@huc.edu).